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[Your Name]

[Your address]

18 April 2020

Regarding A-number [Your Alien Registration number, which can be seen on your green card and is eight or nine digits]

Naturalization Application

[The address of the USCIS Service Center servicing your geographic area can be found on the USCIS website's N-400 page.]

Greetings, Sir or Madam.

Please find enclosed my naturalization application, which includes the following items:

- For the application and biometrics (fingerprint) payments, use Form N-400 A [check or money order]. [Check the website for the most up-to-date charge. And to include Form I-912, which requests a temporary permit if you are poor and fall into one of the claimant types eligible for an exemption]
- Two similar color portraits, one with my name in pencil on the back
- A front and back photocopy of my green card
- [Any other necessary files. For example, to obtain a disabilities waiver of the United States entrance exam, you must apply Form N-648. It must be submitted by a certified medical practitioner, internist, or licensed psychologist in the United States.]

Thank you for taking the time to read this.

Very truly yours,

[Signature of your name]

[Print of your name]