

Dear Parent(s)/Guardian(s),

My name is _____ and I am so happy to be a part of the _____ grade team. Most of all, I am thrilled to teach your child for the upcoming session!

It's going to be a fun-filled year, packed with lots of learning and new adventures. I can't wait to get to know your child and share what's all in store for the coming year. But, before that I would love to introduce myself. I was born in _____ and did my graduation from _____. I live in _____ and started teaching almost 3 years ago.

The first day of school has arrived and I'm sure your mind is racing with questions. However, it's time to take a deep breath and calm down. Your child is in good hands and I am sure we'll work together as a team to making his new learning journey as smooth and amazing as possible.

I am so happy to welcome your child to the first day of school! Looking forward to hearing from you and kick starting your child's first day of school in the most awesome way!

Have a great day!

Sincerely

_____ (Teacher's name)