

Sender's Address

Sender's Email Address

Date

Receiver's Name

Receiver's Job Title

Name of the Company/ Organization

Address of Company/ Organization

Subject: Thank You Letter for Informational Interview

Dear ABC,

I am writing this letter to thank you for your guidance in helping me choose a suitable career path for myself. I was very confused between the 3 streams. The conversation with you helped me gain an insight into the 3 streams and helped me make my mind. I have finally chosen to go with the Humanities stream as the career options that this stream offers fascinated me more than others.

I really appreciate your approach towards guiding me and helping me decide the right career option for myself. I am going to follow your advice and do what my heart says. I am feeling very positive about taking up Humanities as it will open up varied opportunities for me in the future. I will keep you updated about the decisions I make. Thank you once again for helping me out.

Sincerely,

(Signature)

Sender's Full Name