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Sender's Full Name

Sender address

Date

Address of the Receiver

Dear \_\_\_\_\_ (Name of the Recipient),

Thank you so much for such a generous gift for my newborn, Alice. My husband and I were thrilled to receive the cute toys and apparel. We were also touched by your card with such a loving message.

Please find enclosed a picture of Alice in one of those new dresses. We would like to thank you once again for this thoughtful and generous gift. I am having a lovely time with my baby at home. At the same time, I am eagerly waiting to resume my work and thank all my co-workers in person.

Sincerely,

----- (Sender Name)