

To: [Receiver's Email ID]

CC: [Your Email ID]

Subject: Sincere Gratitude For Choosing Our Housing Society

Dear [Mr.] [Receiver's Name],

As the president of the RWA (Resident Welfare Association), I am grateful to you for choosing our society to reside in. It has been 6 months since you moved into our society and I hope that you have adjusted well. In these six months, one thing I noticed about you and your family is that you easily mingle with others. I appreciate you and your family for that.

Again, I thank you for choosing our society and I assure you that we will take utmost care of you and your family. If you have any queries regarding society matters, please feel free to contact me anytime.

Yours truly,

[Your Full Name]

[Contact Number]